

**Brent Council**  
**Record of Officer Key Decision**



**DECISION MAKER**

**Decision Maker:** Corporate Director, Service Reform and Strategy

**Authority for Delegated Decision:** (Cabinet Decision or Officer Scheme of Delegation - set out at, [Part 3 of the Constitution](#))

**2.1 Contracts & Procurement - invite expressions of interest, agree pre-tender considerations, agree shortlists, invite tenders, negotiate, award, enter into, and terminate contracts; deeds, agreements and other transactions**

**DECISION**

**Decision Title:** Authority to Award Contracts for care and support contracts at Beechwood Court, Harrod Court and Tulsi House (Lot 1) and Rosemary House, Newcroft House and Willow House (Lot 2) – Extra Care schemes.

**Date of Decision:** 17/07/25

**Please confirm that this is a Key Decision?**

No

**If Yes, have the call-in provisions been dis-applied?**

No - the 5 day call-in period must be observed before the decision can be implemented

**Describe the decision taken:** Authority given to award 2 contracts for Extra Care, Core and Support services at 6 Extra Care Schemes throughout the borough.

**Members consulted:** Councillor Nerva

**Please detail any conflicts of interest declared by any members consulted.**

None

**If relevant, was a dispensation granted by the Chief Executive?**

N/A

**REPORT**

**Please confirm that:**

a) you have submitted the mandatory report for publication; Yes ☒

b) the report sets out the reasons for the decision; Yes ☒

c) the report details any alternative options considered and rejected. Yes ☒

**Is all or part of the report exempt from publication?**

The report is: Open ☐ Part Exempt ☒ Fully Exempt ☐

**If Part Exempt, what sections of the report are not for publication?** Appendix 1 and 3

**Reasons for Exemption:**

The report contains:

☒ Confidential Information

☒ The following category of Information exempt from publication under the Schedule 12A of the Local Government Act 1972, namely paragraph: 3 - relating to the financial or business affairs of any particular person (including the authority)

**List any relevant background papers:** N/A

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**Officer**

**Printed Name:** Rachel Crossley

**Signature:** R. Crossley